



Daytime Rental

Dining Car	Time	Cost
<i>Dining Car rentals are available Mon-Sun (except Tues)</i>	10:00 am. – 4:00 p.m.	\$250.00 for 2 hours (includes free access to the Museum & Trolley Rides) \$100 for each additional hour
Theater	Time	Cost
<i>Theater rentals are available Mon-Sun (except Tues)</i>	10:00 am. – 4:00 p.m.	\$500.00 for 3 hours (includes Dining Car for lunch, LCD Projector and Screen, free internet access, free access to the Museum & Trolley Rides) \$100 for each additional hour

Evening Rental (closed to public)

Visitor Center	Time	Cost
<i>Evening rentals are available Mon-Sun</i>	4:00 pm. – 9:00 p.m.	\$2000.00 for 4 hours (includes theater, LCD Projector and Screen, free internet access & free access to the Museum including Trolley Rides) \$300 for each additional hour

Required:

- \$100 non-refundable deposit to hold the date

Catering:

- You must hire and pay for your own caterer. The Museum will provide a vendor list. If you would like your own caterer a site visit will be required.
- You must pay for your own rental equipment (tables & chairs). The museum does have some tables and chairs, please ask for details.
- A site visit with the caterer is required to discuss the use of the space and time frame.
- The caterer must provide the Museum with a copy of their liquor permit and a certificate of liability insurance.
- Caterers and vendors must set-up and load-in from the rear of the Main Building.
- The caterer will clean the prep area before departing; and remove all garbage.
- Rental equipment must be delivered the day of the event and removed the day after, unless otherwise arranged.
- The area provided for the caterer does not have access to water and electricity is limited.
- The Museum is equipped with a small kitchen area with a small sink and refrigerator but no appliances that can be used to prepare food.
- The set-up time frame for the event will be discussed prior to booking.

Audio/Visual:

If other equipment is necessary, you will be responsible to hire and pay for these services.

Connecticut Trolley Museum is a non-smoking facility

Contact: Gina Maria Alimberti, Business Manager
860-627-6540
galimberti@ct-trolley.org
www.ct-trolley.org